



**City of Newburgh**  
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## **Newburgh CDBG Storefront/Façade Improvement Program**

The Storefront/Façade Improvement Program is available for businesses or mixed-use properties located on Broadway – or on blocks adjacent to Broadway – in the City of Newburgh, NY. Residential properties are not eligible for this program.

Applicants are required to match public funds dollar to dollar and are expected to maintain the facades during a 7-year loan deferment period. Applicants can receive 50% of the total cost of construction up to \$20,000. Eligible expenses include storefront windows, entrances, signage, awnings, and lighting.

Additionally, an architectural advisor ~~is~~ may be retained by the Planning and Development Department to assist with design.

Projects that are within the City of Newburgh's Historic District will require approval from the Architectural Review Commission (ARC) before work is begun. The ARC meets on the 2<sup>nd</sup> Tuesday of the month and completed applications must be submitted to the ARC Secretary (located in the Executive Office of City Hall), no later than the 3<sup>rd</sup> Monday of the previous month.

Once projects are selected, property owners will formalize a scope of work with a City representative. The property owner will be required to procure three (3) bids. Once the scope of work, budget and contractor are approved, property owners will have 10 business days to place their matching funds into the City's non-interest bearing escrow account. Property owners that fail to comply with this requirement will be removed from the program. Property owners are also required to execute a bond and mortgage note – which is filed in the County Clerk's Office.

Once approved, the contractor will have 90 days to complete the project.

**The deadline for submitting applications is April 13, 2016.**

